Westlaw Classic Quick Start Guide

2025년 – Korean Version



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동아대학교 도서관 홈페이지로 Westlaw 접속



- ① 도서관 홈페이지 로그인 > 자료검색 > 학술DB > Westlaw 클릭
- ② "Westlaw 접속정보" 창이 나오면 오렌지색 "Westlaw.com" 클릭
- ③ 새로 나온 Westlaw 로그인 창에, Username을 복사하여 붙여 넣음
- ④ Username을 복사해서 넣으면 자동으로 화면이 전환되고, 이후 Password를 복사해서 붙여 넣으면 됨





OnePass로 Westlaw 로그인 하기

Westlaw 접속 방법

- ① www.westlaw.com 접속
- ② Username 입력 후 화면이 자동 전환 되면 Password 입력
- ③ Sign in 클릭

Westlaw Class Sign in using OnePass Username	iC Forgot username?		Thomson Reuters Sign in to Westlaw Classic
Password Save username Save username and passwo Remember me ?	Forgot password?	화면 자동 전환	Edit Password* © Reset your password Sign in
Add registration key Update OnePass profile	Create OnePass profile Learn about OnePass		Sign-in with OnePass



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Single Sign On로 Westlaw 로그인 하기

Westlaw 접속 방법

- 1. 소속 기관의 Single Sign-On URL로 이동. 이 URL은 소속 기관의 그룹ID를 포함합니다. 예) https://westlaw.com/?groupid=abcd (abcd 부분은 각 소속기관별 링크 참조)
- 2. 소속 기관의 로그인 정보를 입력 후 로그인 클릭. 이 단계는 하루에 한번 진행하며, 한번 진행한 이후 로그인하는 경우 추가 단계 없음

or

- 1. 소속 기관의 single sign on URL를 모르는 경우, <u>www.westlaw.com</u>로 이동하여 하단의 Access with single sign on 버튼을 클릭.
- 2. 소속 기관의 이메일 혹은 그룹ID 를 입력
- 3. 소속 로그인 정보를 입력 후 클릭. 이 단계는 하루에 한번 진행하며, 한번 진행한 이후 로그인하는 경우 추가 단계는 없음

	Westlaw Class Sign in using OnePass	sic	
Westlaw C	lassic organization's single sign-on		Forgot username?
Access with sing	gle sign-on		Forgot password?
Organization email o	or group ID		
Remember email/g			
Continue			
	Add registration key Update OnePass profile	Create One Learn abou	Pass profile It OnePass
- F	Access	vith single sign-	on



Home Page Overview





WestSearch Box 검색하기

모든 페이지 상단에 위치한 검색창을 활용하여 다양한 검색을 수행할 수 있습니다

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THOMSON REUTERS WESTLAW CLASSIC ~	r terms, citations	s, databases, anything				~	All State	& Federal	Advanced		II.>
Browse							DE	ACTICAL LAV	v		
All Content Federal Materials State Materials	Practice Are	as Tools					135	busands of practic		resources	across
Cases	Forms										
듲 Topics & Key Numbers	Briefs	WestSearch 검색 항목	<u>1</u>	예시							
Trial Court Orders	Trial Court I	인용번호로 검색		562fs2	63						
Statutes & Court Rules	Expert Mate	복수의 인용번호 검색		562fs2	63; 97 sct	569; 42	u.s.c.19	83			
Regulations	Jury Verdict	당사자 이름으로 검색		citizens	s united v. I	ederal e	lection o	ommission			ics:
Administrative Decisions & Guidance	Proposed &	KeyCite 1		keycite	93 sct 181	7 or kc:	93 sct 1	817			ne
Practical Law	Proposed &	출판물 혹은 데이터베이	스	mn-st	(미네소타 법	령/법원구	구정을 검색	(하는것임)			у
Secondary Sources	Arbitration I	Boolean Terms & Cor	nnects 2		te /s "priva	and the second se		c road"			ant
		서술 용어(Plain Englis	sh)	can a m	unicipality b	e held li	able for c	ivil rights viola	tions by its e	mplyees	-nt
		-	Legislative H Trial Transcri Intellectual P International Directories	ipts & Oral Property	Arguments			Favorites	 Find answ with the n legal sear 	nost advan	



WestSearch Box: Westlaw Answer

홈페이지의 WestSearch box에서 주요 키워드 입력하면 관련 법률 질문을 선택 가능하고, 해당 질문의 답변과 그 답변의 출처인 판례를 확인 가능합니다.

1	Homepage WestSearch box 키워드 입력	breach	~	
2	Suggested contents 검색창 하단 박스에서 키워드와 관련된 다양한 종류의 자료가 제안됨. 그 중	2 What are the elements of breach of contract? All State & Federal What are the elements of breach of fiduciary duty? All State & Feder	deral	
2	첫번째 법률 질문 선택 Westlaw Answer	-	SIC ~ All Content What are the elements of breach of contract ~ All State & F	Federal
3	선택한 법률 질문에 대한 답변을 검색결과 첫번째에서 확인하고, 답변의 출처인 판례 확인 가능	Georgia Landlord & Tenant Breach & Remedies with Forms Thomas on Data Breach: A Practical Guide to Handling Data Brea wide	3 What are the elements of breach of contract? All State & Federal	^
		Cases In re Anthem, Inc. Data Breach Litigation 162 F.Supp.3d 953 2/14/2 In re Ambry Genetics Data Breach Litigation 567 F.Supp.3d 1130 1 In re Anthem, Inc. Data Breach Litigation 2016 WL 3029783 Not Re 5/27/2016 N.D.Cal. N.D.Cal.	Deauville Hotel Management, LLC v. Ward Helpful? Yes No 1 District Court of Appeal of Florida, Third District. May 31, 2017 219 So.3d 949 2017 WL 2348626	
		Dockets Breach v. Prison Health Services, Inc. et al (INMATE1) 2:06-CV-011	To succeed in a breach of contract claim, the plaintiff must show "(1) an agreement was made between the plaintiffs and the defendant supported by valid consideration; (2) the plaintiffs have been ready, willing, and able to perform; (3) the defendant's breach has prevented them from performing; and (4) the plaintiffs have suffered damage." Hoang v. Eternal Salon, Inc. Helpful? Yes No Appeals Court of Massachusetts. March 06, 2017 91 Mass.App.Ct. 1109 81 N.E.3d 822 Associated content	<i>'</i> ,
			View more	



Terms and connectors

Westlaw 검색창에서는 연산자를 활용하여 검색이 가능합니다. 주요 키워드 사이 관계를 설정할 수 있는 connectors와 주요 키워드안에 Terms를 입력합니다.

Search terms and connectors

/s	In same sentence
+S	In same sentence and in same order
/p	In same paragraph
+p	In same paragraph and in same order
/[n]	Within n (1-255) terms of
+[n]	Within n (1-255) terms of and in same order
%	But not
[SPACE]	OR connector
&	AND connector
!	Root expander suffix for variant endings
*	Universal single character(s) (cannot start term)
#	Prefix to turn off plurals and equivalents
« »	Search by phrase



Advanced Search

모든 Westlaw Search Box 의 오른쪽 Advanced Search 링크가 위치합니다. 검색 템플릿을 활용하여 검색연산자를 쉽게 입력할 수 있고, 각 콘텐츠 종류별 특정 검색 정보(문서 제목, 저자명 등)을 입력하여 자료를 찾을 수 있습니다.

Advanced Search

Use at least one field to create a Boolean Terms & Connectors query.

Find documents that have		3	Conne &	ectors and Expanders AND
All of these terms			/s	In same sentence
e.g., construction defect (searched as construction & defect)			or	OR
	Term frequency		+s	Preceding within sentence
	Terminequency		/p	In same paragraph
Any of these terms				Phrase
			+p	Preceding within paragraph
e.g., physician surgeon (searched as physician OR surgeon)	_		%	But not
	Term frequency		SPACE	
			/n	Within n terms of
This exact phrase			!	Root expander
e.g., medical malpractice (searched as "medical malpractice")			+n	Preceding within n terms of
	Term frequency		*	Universal character
But not any of these terms e.g., residence domicile (searched as "% residence domicile")				
Document Fields (Boolean Terms & Connectors Onl Date	у)			
All				
Citation				
Name / Title				





Connectors and Expanders Westlaw 에서 활용할 수 있는 연산자 목록을 Advanced Search page에서 항상 확인 가능

Find documents that have Terms & Connectors를 입력하지

검색어를 완성 가능

Document Fields

2

않고, 키워드를 입력하여 연산자

검색하려고 하는 콘텐츠 종류별로

다른 검색창을 가지고 있으며, 날짜, Citation, 제목 등으로 검색 가능

West Key Number System

가장 포괄적인, 가장 많이 사용되고 있는 판례 분류 체계로서, WestSearch 법률 정보 검색 엔진의 고유 시스템입니다. 변호사 경력을 가지고 있는 편집자들이 작성한 point of law를 바탕으로 판례를 주제별로 정리하고 있습니다. 특정 주제 혹은 법원에서 사용하는 법률 용어를 입력하여 그와 관련하여 언급된 의견이나 법률 쟁점에 대해 검색이 가능합니다.





가능

Browsing content: Cases

판례 검색을 위해 판례 콘텐츠 종류를 선택하여 검색 가능합니다.

Homepage > Browse > Cases

2 Search Cases 변경된 탭 검색창에서 판례 종류에 상관 없이 검색 가능

 Cases by Court, Circuit, State, Other

 Jurisdictions, Topic

 판례 종류 및 분류를 선택 및 한정하여 검색 가능

All Content Federal Materia	Cases Add to Favorites Copy link	s v Search Cases	✓ All State & Fede
Trial Court Orders			
Trial Court Orders	Cases Add to Favorites Copy link		
Trial Court Orders			
	ee specific court for coverage information. Search all Cases of	content above or navigate to specific content below. (i)	
Statutes & Court Rules All	Il Federal Cases	-	
Regulations	Il State Cases		
-	ederal Cases by Court		
U.	.S. Supreme Court	U.S. Tax Court	U.S. Court of Appeals for Veterans Claims
Practical Law U.	.S. Courts of Appeals	U.S. Court of Federal Claims	Military Courts
Secondary Sources	ederal District Courts	U.S. Court of International Trade	Judicial Panel on Multidistrict Litigation (JPML)
Fe	ederal Bankruptcy Courts		
F	ederal Cases by Circuit		
1s	st Circuit	6th Circuit	10th Circuit
2n	nd Circuit	7th Circuit	11th Circuit
Зго	rd Circuit	8th Circuit	D.C. Circuit
4ti	th Circuit	9th Circuit	Federal Circuit
5th	th Circuit		
C	ases by State		
Al	labama	Kentucky	North Dakota



Browsing content: Statutes

법령 검색을 위하여, 법령 종류/범위를 선택하여 검색 가능합니다.



Homepage > Browse > Statutes & Court Rules

- **Federal/State/Other Jurisdictions/Topical** 법령 종류/범위를 선택 및 한정하여 검색 가능
- United States Code Annotated (USCA)

Prowes				
🥡 Browse				
All Content Federal Materials	WESTLAW CLASSIC	tutes & Court Rules V Search Statutes & Court Rule	25 🗸	All State & Federal
Cases				
🦛 Topics & Key Numbers	Statutes & Court Rules Add	to Favorites Copy link		
Trial Court Orders	Search all Statutes & Court Rules content above or navigate			
Statutes & Court Rules	Federal			
Regulations 4	United States Code Annotated (USCA)			
Administrative Decisions & Gu	C.S. Constitution Federal Rules of Appellate Procedure			
Practical Law	Federal Rules of Civil Procedure			
Secondary Sources	Federal Rules of Criminal Procedure Federal Rules of Evidence			
	State			
	Alabama	Kentucky	North Dakota	
	Alaska	Louisiana	Ohio	
	Arizona	Maine	Oklahoma	
	Arkansas	Maryland	Oregon	
	California	Massachusetts	Pennsylvania	
	Colorado	Michigan	Rhode Island	
	Connecticut	Minnesota	South Carolina	
	Delaware	Mississippi	South Dakota	
	District of Columbia	Missouri	Tennessee	



Browsing content: Secondary Sources

문헌 검색을 위하여, 문헌 종류/범위를 선택하여 검색 가능합니다.

2 Search Secondary Sources 변경된 탭 검색창에서 문헌 종류에 상관 없이 검색 가능

Homepage > Browse > Secondary Sources

By Type 문헌 종류(예, Law Review & Journals)를 선택 및 한정하여 검색 가능

By State, Topic, Publication Series 문헌 범위를 주단위, 주제별, 출판물 시리즈로 선택 및 한정하여 검색 가능

4

Browse			
All Content Federal Materia		Secondary Sources V Search Secondary S	Sources
Cases			
듲 Topics & Key Numbers	Home		
Trial Court Orders	Secondary Sources Add to	Favorites Copy link	
Statutes & Court Rules	See specific publication for coverage information. Search	ch all Secondary Sources content above or navigate to spe	ecific content below.
Regulations 3	Ву Туре		
Administrative Decisions &	American Law Reports CLE & Seminar Materials	KoyPulos	Texts & Treatises
Practical Law	Jurisprudence & Encyclopedias	Law Reviews & Journals Legal Newspapers & Newsletters	50 State Surveys Wolters Kluwer (CCH)
Secondary Sources	Jury Instructions	Restatements & Principles of the Law	
(4	By State		
·	Alabama	Kentucky	North Dakota
	Alaska	Louisiana	Ohio
	Arizona	Maine	Oklahoma
	Arkansas	Maryland	Oregon
	California	Massachusetts	Pennsylvania
	Colorado	Michigan	Rhode Island
	Connecticut	Minnesota	South Carolina
	Delaware	Mississippi	South Dakota
	District of Columbia	Missouri	Tennessee
	Florida	Montana	Texas
	Georgia	Nebraska	Utah



Browsing content: International Materials

Westlaw에서 Non-US Content 를 검색하는 방법입니다.



Homepage > Browse > International Materials (주의, Non-US Content는 홈페이지 검색창에서 검색 되지 않음)

Browse						
All Content	Federal Materials	State Materials	Practice Areas	Tools		
Cases			Forms			Artificial Intelligence Legal Materials & New
🧽 Topics	& Key Numbers		Briefs			NEW
Trial Court	Orders		Trial Court Docu	uments		Civil Rights Legal Materials & News
Statutes &	Court Rules		Expert Materials			COVID-19 Legal Materials & News
Regulations	5		Jury Verdicts &	Settlemer	nts	Dockets
Administrat	ive Decisions & Gu	idance	Proposed & Ena	acted Leg	islation	Court Wire Alerts Archive
Practical La	aw		Proposed & Ado	-		News



Trial Transcripts & Oral Arguments

Intellectual Property International Materials

Directories

Browsing content: International Materials

Westlaw에서 Non-US Content 를 검색하는 방법입니다.



특정 jurisdiction 검색을 위해 선택 가능

3 Content Types

Jurisdiction과 상관없이 특정 콘텐츠 자료를 선택 및 검색 가능

RELATED LEGAL

사용주체(Academic, Government, European Practitioner) 혹은 주제(예, Global Competition & Antitrust) 맞춤형으로 US 콘텐츠 와 Non-US 콘텐츠를 분류하여 맞춤형 검색 가능

Home	
International Materials Add to Favorites 🗟 Set as start page 🔗 Copy link ? Other International Legal Products Search all International Materials above or navigate to specific content below.	PRACTICAL LAW
Jurisdictions	4 RELATED LEGAL
Australia Canada European Union	International Materials Index Academic Library
Hong Kong Korea	Government Library European Practitioner Library
United Kingdom Other International Jurisdictions	World Journals UK Research
Content Types	Global Competition & Antitrust
Cases Administrative Materials	U.S. Materials
Legislation Treatises	RELATED NEWS
Journals Current Awareness	International News
Court Documents	
Legal Memoranda Jury Verdicts	



Search Result: Homepage Overview Page

홈페이지 검색결과는 우선적으로 Overview Page로 확인됩니다. 각 콘텐츠별 검색 키워드와 관련성이 높은 자료를 2-3개 요약하여 제시합니다.





Search Result: Cases

판례 검색결과 페이지에서 적용 및 설정할 수 있는 기능을 설명합니다.

NARROW: 2 Sort by: Relevance -1 - 100 🕨 Narrow: 검색 결과를, Search Apply Filters Cancel Select all items No items selected within results – 추가 검색어, Jurisdiction, Date, 7 1. Helling v. McKinney **Reported Status**, Search within results Supreme Court of the United States June 18, 1993 509 U.S. 25 113 S.Ct. 2475 125 L.Ed.2d 22 91-1958 Topic으로 재정리 가능 Q-Prison Conditions. Inmate's claim of exposure to tobacco smoke stated Eighth Amendment cause of action. Sort by 검색 결과를 관련성, 날짜, Jurisdiction Hide synopsis 인용순, 사용순으로 재정리 Federal 114 Prisoner brought civil rights action against prison officials, alleging violation of Eighth Amendment due to his exposure to environmental tobacco 가능 smoke (ETS). The United States District Court for the District of Nevada, Edward C. Reed, Jr., Chief Judge, directed verdict for prison officials and Date inmate appealed. The Ninth Circuit Court of Appeals, 924 F.2d 1500, affirmed in part, reversed in part and remanded, and certiorari was granted. **Snippet details** The Supreme Court, 112 S.Ct. 291, vacated and remanded. Thereafter, the Court of Appeals, 959 F.2d 853, reinstated and remanded. Certiorari 검색 결과를 얼마나 All ÷ 자세히 표시할지 설정 was granted. The Supreme Court, Justice White, held that: (1) prisoner's Eighth Amendment claim could be based upon possible future harm to health, as well as present harm, arising out of exposure to ETS; (2) prisoner stated cause of action for violation of his Eighth Amendment rights; **Reported Status Copy Link** and (3) on remand consideration must be given to circumstances in **prisoner's** new prison location, including nonsmoking policies, in determining Reported 32 검색 결과의 링크 확인 및 whether objective element of Eighth Amendment claim, exposure to excessive ETS, and subjective element, deliberate indifference to prisoner's Unreported 82 복사 situation, were still present. Affirmed and remanded Folder Topic 검새결과를 선택하여 Civil 108 Justice Thomas dissented and filed opinion, in which Justice Scalia joined. 폴더에 저장 Employment & Labor 87 Criminal 49 ...In order for prisoner to obtain injunction prohibiting prison officials from violating his Eighth Amendment rights by exposing him to environmental **Delivery options** 이메일, 프린트, 다운로드 Health Practitioner 24 tobacco smoke (ETS), prisoner will be required to show, as objective element, that he is being exposed to unreasonably high levels of ETS, and Environmental 3 as subjective element, that officials have shown deliberate indifference to his exposure. U.S.C.A. Const.Amend. 8.... **KeyCite Flag** Topics 자세한 내용은 다음 -16페이지 참고 Judge Select



5

Document Page: Cases

판례 문서에서 확인할 수 있는 정보 및 기능을 설명합니다.





Citing References: Cases

KeyCite 중 Citing Reference는 해당 문서가 다른 자료로부터 인용되었을 경우 인용하였던 자료들 (판례, 행정자료, 문헌 등) 볼 수 있게 되어있고, 해당 문서를 더 깊게 파악하고 유효한 법률을 인용하실 수 있도록 도움을 드립니다



Document delivery

Westlaw는 다양한 문서 전송 옵션을 제공하고 있습니다.





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Source: Westlaw Classic Quick Reference Guide

Customer Portal Site: <u>https://support.thomsonreuters.co.kr</u>